

August 8, 2005

Charles Witteveen, Chairman
Fremont Area Joint Planning Committee
101 East Main Street
Fremont, MI 49412

Dear Mr. Witteveen,

We are pleased to inform you that the Fremont Area Joint Planning Commission and its municipal partners have been selected to participate in the *Partnerships for Change Program*. The *Program* sponsors found that your proposal is well supported by the participating municipalities, is consistent with the objectives of *Partnerships for Change*, and provides the necessary funds and matching efforts. Therefore, we are offering this letter of agreement to the City of Fremont, Sheridan Charter Township, Sherman Township, and Dayton Township (hereafter, *the Fremont Community*).

You have been identified as the primary contact for this project. We ask that you and representatives of *the Fremont Community* review this letter carefully. If you agree to all the points of this letter, please return a signed original to the *Land Information Access Association (LIAA)* indicating your acceptance of the terms and conditions set forth below. Please note, we are asking for your signature, as well as the signatures of appropriate representatives from all participating municipalities.

Overall Project Description

Partnerships for Change is a new multi-jurisdictional planning assistance program developed by LIAA, Michigan Municipal League (MML), Michigan Townships Association (MTA), Michigan Society of Planning, and Michigan State University – Extension. The overall mission of the program is to foster new and expanded cooperation between cities, townships and villages in developing and carrying out local land use policies that contribute to the preservation of cultural and natural resources. Wherever possible, these policies will encourage urban redevelopment and discourage urban sprawl. Administered by LIAA, *Partnerships for Change* is funded by grants from: the Americana, C.S. Mott, Frey, W.K. Kellogg, and Fremont Area Community Foundations, and the Coastal Management Program (Department of Environmental Quality), as well as MML and MTA.

Benefits to the Fremont Community Partnership

The project sponsors are committed to the success of *Partnerships for Change*. We have agreed to provide professional planning assistance and technical support to the

Fremont Community and the participating local units of government in developing useful, appropriate, and well-supported intergovernmental planning policies and programs consistent with Michigan's enabling legislation. LIAA will organize and present this assistance to the *Fremont Community* over a period of up to 9 months as needed to achieve success in this project. The support provided may include:

- Project planning and management;
- On-site facilitation services, surveys, workshops and educational assistance;
- Research and analyses (e.g., identifying & evaluating alternatives);
- Geographic analyses and map production; and
- Development and drafting of land use policies (e.g., plans).

LIAA will provide regular progress reports to you and the *Fremont Community* indicating the amount and type of assistance provided over the reporting period and the amount of funding remaining to support the cooperative planning process in the *Fremont Community*.

As requested in the proposal submitted for the *Fremont Community*, the *Partnerships for Change Program* will provide up to \$25,000 worth of services over the term of this project. As the fiduciary agent for this project, the City of Fremont is responsible for providing 20% of this amount (\$5,000), with the help of the participating municipalities.

Participation Agreement

Through its voluntary application to the *Partnerships for Change Program* and the execution of this agreement, the *Fremont Community* agrees with and will support the goals and objectives of the *Partnerships for Change Program*, as described in the program description and the proposal you submitted on behalf of the *Fremont Community*, dated May 17, 2005. All participants agree that the goal of this project is a formal mechanism for increased inter-jurisdictional cooperation in land use planning and regulation throughout the *Fremont Community*. Through this project, the participating municipalities agree to work together in good faith toward the development of an acceptable inter-jurisdictional agreement as described under the Joint Municipal Planning Act (PA 226 of 2003; MCL 125.131 et seq.). When formally adopted by the participating municipalities, this agreement will be the basis of a *Joint Municipal Planning Commission* involving each of the participants. In addition, the participating municipalities of the *Fremont Community* agree to:

1. Make a payment of at least 20% of the project cost (\$5,000) to LIAA as matching funds for the *Partnerships for Change Program* on or before October 1, 2005.
2. Contribute the time and commitment of community leaders and appropriate governmental staff members toward the success of this project, providing periodic reports on this *in-kind* effort.
3. Assure the participation of community leaders, public officials, and citizens as appropriate in the development of a *Joint Municipal Planning Commission Agreement*.
4. Work cooperatively with each other – the other participating municipalities – toward the development and adoption of a *Joint Municipal Planning Commission Agreement*.
5. Participate in evaluation efforts associated with *Partnerships for Change*.

Acceptance

This agreement letter, the *Partnerships for Change Program* description, and the *Fremont Community's* project application (dated May 17, 2005) contain the entire agreement between the *Fremont Community* and LIAA on behalf of the *Partnerships for Change Program*. Any changes in this agreement require at

least 30 days notice and must be made with the full agreement of LIAA and the *Fremont Community* partnership. Acceptance of this agreement may be executed by providing an original signed copy of this agreement to LIAA. This agreement must be signed by authorized representatives for each of the participating municipalities in the *Fremont Community* partnership. In signing this agreement, these representatives will bind their local units of government to performing this cooperative effort.

Sincerely,

Joe VanderMeulen, Ph.D.
Executive Director

cc: Daniel P. Gilmartin, Michigan Municipal League
Larry Merrill, Michigan Township Association
Andrea Brown, Michigan Society of Planning
Dr. Patricia Norris, MSU Extension

We have read and understand this letter for the *Partnerships for Change* project. We agree that the terms and conditions are acceptable to us and that we will comply with these terms and conditions.

Signature: _____ Date: _____
Chairman, Fremont Area Joint Planning Committee

Signature: _____ Date: _____
Mayor, City of Fremont

Signature: _____ Date: _____
Supervisor, Dayton Township

Signature: _____ Date: _____
Supervisor, Sheridan Charter Township

Signature: _____ Date: _____
Supervisor, Sherman Township